

HEALTH AND SAFETY MANAGEMENT PLAN

Cross Country & Road Events organised by the Athletics Canterbury Cross Country & Road Committee and member Clubs

OFFICIALS AND MARSHALS BRIEFING SHEET

Health and Safety Management Plan

This event has prepared a Health and Safety Management Plan for this Event.

It is available for inspection in the Registration Tent or with the Race Manager.

While overall responsibility for the operation of the Plan lies with the Race Manager, each Official and Course Marshal has a part in ensuring the Plan is adhered to and the Event is completed safely.

Officials and Course Marshals Responsibilities

As well as the responsibility of ensuring the health and safety of competitors, officials and spectators, all Officials and Course Marshals must remember that at all times the venue is open to other users and that their safety is our concern also.

At the same time as carrying out your duties in conducting the races you are responsible for the safe conduct of the Event on your section of the course.

In particular you must:

1. Ensure that the course is clear and that there are no unusual conditions that could pose a risk to competitors, officials or spectators.
2. Ensure that appropriate warning signs to alert other venue users of the race are in place.
3. Alert other venue users to the running of the race and where competitors will be running.

In the event of any condition arising that you consider to be a danger to the health or safety of any competitor, official, spectator or member of the public you must notify by two way radio, cell phone or face to face, the Race Manager or the Course Manager.

Registration Officials

The Registration Tent Officials must ensure that a copy of this Health and Safety Management Plan is available in the Registration Tent, that the First Aid equipment is available and that the Accident Register is kept in the Registration Tent. In the event of an accident you must ensure that the Accident Register is filled in.

Emergencies

If the Race Manager cancels the Event because of conditions which present a danger to competitors, spectators or officials, marshals must immediately clear their section of the course of competitors and spectators.