

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE OF ATHLETICS CANTERBURY HELD AT 32 Sloan Terrace, 9 February 2017, 7.30PM.

PRESENT:

Kevin Jago (Chair), Daniel Reese, Michael Sharapoff, Avril Davies, Andrew Stark, Peter King and Craig Brown

APLOGIES: There were no apologies

MINUTES:

The Minutes of the meeting held on 8th December 2016 were taken as read and approved.

Moved Avril, 2nd Craig **CARRIED**

MATTERS ARISING:

1. Sanctioned Events – There was still more work to do on this. Daniel is to write to all Club's advising them of the process for applying for a Sanctioned Event.
2. Officials Coordinator – Michael had talked with Ruth Liang and had drawn up a list of roles that she does and doesn't do. Some of the list could possibly be done by the SDM. There was more discussion to take place. This is still work in progress.

CORRESPONDENCE:

Inwards:

- (i) Mid South Canterbury Sub Centre - December draft Minutes
- (ii) Sport Canterbury - Nexia NZ 2017 Canterbury Sports Awards, tickets
- (iii) International Track Meet - Letter of support request
- (iv) Sanctioned Event Application Form - Port Hills Club, 5km Series
- (v) Ditto - Ashburton Harrier Club, Summer Run
- (vi) ANZ/Shona Brown - date for ClubNet training, 16th February
- (vii) Letter of resignation of Liz Keenan from the Executive.

Liz's resignation was accepted and Daniel was to write a letter of thanks for her time served on the Executive

The Sanctioned Event Applications from Port Hills and Ashburton Harriers which had been previously approved through email communication were ratified.

Moved: Craig 2nd Avril **CARRIED**

Outwards:

- (i) Approval of Sanctioned Event Application - Port Hills & Ashburton
- (ii) International Track Meet - Letter of support

Moved Andrew 2nd Michael "That the Inwards and Outwards correspondence be approved"

CARRIED

STRATEGIC PLAN:

- (i) Strategic Sub Committee outcomes. Daniel circulated the list of Strategic Plan outcomes that were agreed upon in August 2016. Michael was to add these to the website. It was agreed that the Executive minutes be added to the Athletics Canterbury Website and a link to this be sent via email to all interest parties.

- (ii) Nga Puna Wai – Progress was being made on potential funding. An invitation had been received from CCC to attend a gathering at NPW where the Mayor and Minister of Sport and Recreation will attend. Date: Friday 17th February
- (iii) Sport Development Manager, Job description –
 A discussion of the association’s future paid employment needs took place. The meeting went into committee.
 The Meeting came out of Committee.
 Michael is to come up with a sustainable business model plan, splitting a role between Administration, sport delivery and Officials.
 Maybe various sections of the sport could consider to help fund this.

FINANCIAL REPORT:

It was agreed that the figure in the 2016/17 Budget for Official’s Subsidy be paid out for travel to the 2017 National Track and Field Championships

It was moved Andrew, 2nd Peter that “The Executive pay \$100 per Official up to a maximum of 30 Officials, to subsidise travel to the 2017 National Track and Field Championships”

CARRIED

It was moved Peter 2nd Andrew “That the Financial Report for the Executive and Coach Force be received and the accounts for payment approved.” **CARRIED**

SUB COMMITTEE REPORTS:

1. **Finance Sub Committee** – The Finance committee hadn’t met since the last meeting.
2. **Registration Secretary** – There are currently 2448 financial members.
3. **Rules/By Laws** – Kevin is still to talk to our Centre Solicitor, Peter Richardson..
4. **Awards Dinner** – Discussion took place. Daniel had been notified that neither Angie Petty or Tomas Walsh could attend this year’s Awards dinner. Avril is to sit down with Anita and Daniel to discuss more details.

SPORT DEVELOPMENT MANAGER:

The Monthly Report and plan for December and January were approved.

Moved: Daniel, 2nd Andrew

CARRIED

GENERAL BUSINESS:

Andrew attended the South Canterbury Special General Meeting as chairman, at the request to the club. At the AGM held in July, there was confusion over membership and who could stand for the committee and vote, brought about by a change in the club's constitution. The results of the AGM were challenged, resulting in the SGM being required. A new committee was elected and charged with the task of ensuring the new Constitution and By-laws were clarified and appropriate changes made by the next AGM.

NEXT MEETING:

Thursday, 9th March, 7.30pm, at 32 Sloan Terrace

The meeting closed at 10.00pm

..... CHAIRMAN

..... DATE