

**MINUTES OF A SPECIAL MEETING OF THE
EXECUTIVE COMMITTEE OF ATHLETICS CANTERBURY**

held at

32 Sloan Terrace, 20 July 2017, 7.30PM.

PRESENT:

Kevin Jago (Chair), Daniel Reese, Michael Sharapoff, Andrew Stark, Peter King, Craig Brown

APOLOGIES: Avril Davies.

PURPOSE OF MEETING: To discuss the viability of Athletics Canterbury's Sport Development Role.

Back ground Information:

The Nga Puna Wai Sports Hub will impact on Athletics Canterbury's finances in the following way:

1. To ensure we get the TIC / Control room we require, the sport is being asked to contribute \$250k towards the capital works, made up of funds from all areas of our sport.
2. A further \$62.5k is required to underwrite future capital works. This money could be drawn down in two years, if other CCC funding applications are unsuccessful.
3. Replacement / new equipment is estimated to cost between \$200k & \$300k and is now almost totally reliant on funding applications due to point 1 above.
4. The above three points will result in less bank interest being received and higher insurance premiums, further eroding our finance position.
5. As well as a track hire cost at \$100 + GST per hour, we will be expected to contribute towards the running costs of the Sports Hub. This could be a further \$15 to \$30k per year. As yet to be determined, but needs to be considered.

Other financial factors affecting Athletics Canterbury include the following:

1. The Sport Development Manager role has had to be supported from the Executive's other income by an average of \$15,200 per year for the past seven years.
2. There has been a reduction in the sanction fees collected (approximately \$20k) over the past two years and this trend is expected to continue.
3. Current funding for this role runs out in late October 2017. A new funding application for the role would be logged during November and we would only be notified in March 2018 about the outcome. Therefore, we have to fund the role for five months from our reserves, with no guarantee the application will be successful.

Due the factors above, on **Friday 7th July 2017**, our Sport Development Manager (Anita Sutherland) was presented with a letter outlining Athletics Canterbury's financial position and the reasons why we consider our preliminary view to dis-establish the role.

Anita was asked to response to our letter by **19th July 2017**, which she duly did.

The purpose of this special meeting was to consider her responses. In her letter, she acknowledges the funding issues and came up with suggestions as to how we could save money, yet retain the role.

However, after much discussion by the Executive members at this meeting it was decided that due to the financial position Athletics Canterbury is in, plus the on-going and unknown future expenses associated with Nga Puna Wai, it would be unwise to continue to fund the Sport Development Manager's position.

Motion from Chair

'That the role of SDM be disestablished due to the financial position of the Centre and that Peter King, as her manager, is to communicate the Executive's position to Anita as soon as is practically possible.'

CARRIED

Recommendation to the in-coming committee.

To protect ourselves from future financial risk, all activities designed to promote and develop our sport should be funded activities with clearly defined & measurable outcomes. All planned initiatives will only take place if funding applications are successful. Once Nga Puna Wai is completed, this situation will be reviewed.

The Chair thanked those present for their input and acknowledged it was a difficult decision.

The meeting closed at 8.35 p.m.

..... CHAIRMAN

..... DATE