
Athletics Canterbury Executive Committee - Minutes

20th March 2019 @ 5:30 p.m. – 12 Highcrest Heights, Westmorland, Christchurch

To Do

Present:

President - Andrew Stark (**AS**), Daniel Reese (**DR**) - Secretary, Annette Campbell (**AC**), Avril Davies (**AD**), Sam Mclean (**SM**)

Apologies: Steff Davis (**SD**)

Minutes: Confirmation of the Minutes of the last meeting held on 14th February 2019

Moved **SM 2nd AD**

Carried

Matters Arising:

- Board review – **AS** had met with John Derry from Sport Canterbury. To change to a Board from a Committee is more the semantics than anything to do with the legality, albeit it gives the group an opportunity to delegate secretarial duties to the General Manager.
➤ Moved **AS**, seconded **AC** That the Athletics Canterbury Executive Committee continues the process of moving towards becoming the Athletics Canterbury Board. (the Executive acknowledge this will need to be ratified at the next AGM)

Carried

We need to signal that in the future we may get an independent board member.

The President would become the Chairman of the Board.

AS and **DR** to consult with Rod Syme in regard to the changes that are required to our constitution.

AS
DR

- Sport Canterbury Awards – It was agreed that the Executive Committee members would have the ticket cost covered. Partners would pay the \$95.00
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- Awards Dinner – It was agreed to set the Ticket price at \$40. Blazer Awards were discussed, and it was agreed that we move to a badge and bar system as this is more likely to be worn by the recipients. **AC** was to look at sources and supply of these. These could also be used for other awards such as Life Members.
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AC

- Life Members/Awards panel – Executive members are to seek out the views of various committees and come to the May meeting with a list of possible new Life Members for discussion prior to this being taken to the AGM for ratification. Nominations should be accompanied with a brief review of nominee's achievements.
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Key Projects & Initiatives:

1. Executive Role descriptions and Annual Work Plan

- **General Manager's Report** – This was received and discussed. Discussion took place on the possibility of having a person in an administration or track and field role at NPW. This will be discussed further at the Track and Field committee meeting with a recommendation to come from this group.
- **Working Groups** – The Strategic Plan and the Working Plan would be updated on the website **AS** is to write a page, advertising for Working Group members for the 4 working groups we have identified. This would be circulated to our membership database, Coaches database and Officials database and posted on Facebook
- **Coaching** – **SM** is still trying to get a mentoring programme from Sport Canterbury. **SM** has now accredited with ANZ.

AS

SM

It was moved DR 2nd **AS** that **SM**'s accreditation fee of \$50 be paid **Carried**

SM had talked with Hamish Meacheam (ANZ Community Manager). Meacheam is currently looking at a new ANZ Coaching Development officer. The idea is to simplify the coach's accreditation membership so that club coaches can also join. Maybe they could join the Association, but not necessarily be accredited.

2. Nga Puna Wai update re. the National Track and Field Championships

- This will be better next year and there will also be a lot of the new ANZ staff who will be better for the experience.
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Correspondence Inwards:

1. Vajin Armstrong – Bill Richards application. This was declined
 2. Mid South Canterbury – February Minutes
 3. Sport Canterbury- List of Orix Sport Canterbury Finalists. All our Nominees were chosen as finalists – Tom Walsh, Dale Stevenson, Andrew Stark and Ruth Liong
 4. Sport NZ Capability survey
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Correspondence Outwards:

There was no outward correspondence

Financial Report:

- Nothing has been paid to the CCC yet although it has been included in the accounts.
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Sub Committee Reports:

1. **Registration Secretary** (Shona Brown)
 - Membership was similar to last year, with Children (under 15) down 72.
 - The Athletics Canterbury registration Portal was nearly setup for clubs to start accepting registrations for the start of the 2019/2020 season.
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General Business:

- There was no General Business
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Meeting finished at 7.34 p.m.

Next Meeting: 18th April 2019

Athletics Canterbury President: (Andrew Stark) _____ Date: