

Present:

Avril Davies (**AD**), Ian Thomas (**IT**), Victor Gamperle (**VG**), Annette Campbell (**AJC**), Sam McLean (**SM**), Tom Houghton (**TH**), Haidee Stratford (**HS**) and Dion Andrews – Coaches development working group leader (Part meeting only)

Apologies: Daniel Reese (**DR**), Andrew Stark (**AS**)

MEETING PURPOSE

This was an abridged meeting focused on

- Board Funding application for a Coach Development Coordinator - Dion Andrews - Coaches Working Group leader
- NZCT funding application
- Run to Remember update
- Other items

Coach Development Coordinator

- Discussion was centred on the proposal contained in the report – “Excellence in Sports Delivery and the Growth of Athletics through Coach Development” prepared by Dion Andrews, Coaching working group leader, and previously circulated to the Board. The Board complemented Dion on the report and thanked him for the work associated with developing the proposal for consideration.
- After an excellent discussion, the Board agreed:
 1. There is a need to create a paid Coaching Development Coordinator role.
 2. The Coaching Development Coordinator role is one which will undergo several stepwise evolutions each requiring different skill sets so possibly requiring different individuals.
 3. Stage one of the roles will encompass KPIs centered on involvement with the time estimated for completion between 4 and 6 months.
 4. PRIOR to the successful completion of Stage One, the process of agreeing the KPI's and recruiting necessary talent to undertake Stage Two will be done.

That, subject to finalizing a suitable job description and KPIs, the Board will invest up to \$10,000 for work carried out in the first phase of the Coaching Development Coordinator role, namely the Involvement phase. The aim will be to appoint this person in March / April 2021

Proposed by Sam McLean; seconded by Haidee Stratford

CARRIED

Dion then left the meeting

Run to Remember

- The GM outlined the status of the preparation work for this event. Numbers are down on the previous year and whilst there are some mitigating factors it was agreed the decrease in marketing by Sports Canterbury was undoubtedly having an impact.
- Costs for the event coordinator have increased over and above the original budget – it was acknowledged we were in a learning phase on costs, so this was not unexpected. It was agreed the spend on this role could increase to \$3k without further recourse to the Board.
- There will be a need for many helpers on and before the day so a request for member help will be made in the week commencing February 1st
- Following the event there will be a review to determine whether this event is one Athletics Canterbury will wish to take over for the 2022 year and beyond.

NZCT funding

- The GM outlined the contents of the funding application which has been prepared ready for submission.

The Board seek funding for the GM salary (priority) and if possible, the Coaching Development coordinator stage one role form NZCT.

Proposed by Victor Gamperle; seconded by Avril Davies

CARRIED

Other business:

- As per discussion on appropriate approved runner fees at the previous meeting, **AJC** sought approval to lower the approved fee for the Hagley Memorial Relay so total cost will be \$50 per community adult team and \$25.00 for an U18 team - **Approved**

Meeting closed at 7:15pm

Next meeting: Zoom meeting 7:30pm 25th February

Note – the minutes of both this meeting and the 10th of December meeting will be reviewed at the next meeting.