



Athletics Canterbury Board - Minutes

26 August 2021, 7.30pm, via Microsoft Teams

Present:

Andrew Stark (**AS**), Avril Davies (**AD**), Daniel Reese (**DR**), Victor Gamperle (**VG**), Annette Campbell (**AJC**), Haidee Stratford (**HS**), Paul Nicholls (**PN**), Ian Thomas (**IT**), Tom Houghton (**TH**),

MEETING PURPOSE

This meeting covered:

- Providing an update on actions of the previous meeting
- Our financial position
- GM report

Actions from the Minutes of the 27 May 2021

- Minutes of Meeting held 24 June approved.
- Track and Field – Planning delayed due to the Covid lockdown and personnel involved with the Paralympics. Will be dealt with on Ruth Liong's return.
- Bill Richards Marathon Trust – Candidates to be interviewed in September (subject to Covid lockdown levels).
- Club Presidents – **AS** & **IT** had had a Zoom meeting with four Club Presidents. Feedback received was that some established clubs didn't need it- they would come to us if they needed help rather than us going to them. Suggested that this communication is tried again when the track season is up and running. In future we need to follow up prior to these meetings to ensure all clubs are receiving the information.
- Children's Programmes – nothing further from ANZ – on going
- **DR**, **AS** and John McBrearty had attended the Mid-South Canterbury sub Centre AGM – Voting rights and representation was discussed as to whether it would be prudent to align with Athletics NZ, World Athletics and local to keep all clubs equal. Points of discussion were clarified. Agenda item for next meeting.
- Rata Foundation – application had been made but Rata will delay until CCC Community Funding has been approved. In the past one fund compensates the other, and that, together with NZCT funding will ensure GM and car expenses are covered.
- Run to Remember – Following discussions between **IT** and Sport Canterbury it is likely that, due to other events at that time, the event will be removed from the events calendar.
- Award Function Survey – **DR** to send out asap.
- Official's Working Group Succession Plan Meeting – report received.
- Jerhime's Ongoing Tenure – see Coaching Report.
- Officials and Community Volunteer Police Vetting – Applicants details had been submitted to Athletics NZ.
- Appointment of Board Secretary and Treasurer
 - **DR** agreed and was appointed Board Secretary for a further term.
 - **VG** agreed and was appointed Board Treasurer for a further term.
- General Manager's Review – **AS** and **VG** to conduct asap once Covid restrictions have been removed.

Correspondence

- **AS** – ANZ Team Leaders Meeting – 19 August 2021
 - Minutes tabled:
 - Road Champs – due to Covid restrictions now postponed until early November.
 - National Secondary Schools – postponed date to be confirmed.
 - National Road Relay – yet to be reviewed subject to Covid levels.

Finance Report

- Budget – Review tabled. **VG** explained that the possible cancellation and postponements of events will result in a variance within the budget.
- Profit and Loss – shows reasonable profit (\$23,000) for the first few months. A discussion was held on Takahe to Akaroa relay (and other events), and the financial result should the events be delayed. Funding for this has mostly been covered by sponsorship so should not have a significant impact on these accounts.
- Sanction Fees – Invoice sent, and payment followed up.

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- All other financial questions raised were satisfactorily clarified. **PN** to assist **VG** in the accounting role. **VG** to touch base with **PN**.
 - Car Lease – Five-year lease expired. Currently leasing on a monthly basis. **AS** suggested we purchase rather than lease which may be more economical. **VG & PN** to look into the value of leasing v's owning a vehicle and as this is part of the GM salary package it was decided to review as a whole outside of the current meeting.
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- **General Manager's Report**

- Report Tabled – With the exception of the following all relevant matters discussed during the meeting.
- No report from Athletes Pathway Group until Matt Ingram returns from the Paralympics. **IT** will meet with him on his return. **AD** pointed out that it was important to expand group – expressions of interest to be included in next newsletter.
- Coaches and Officials – nothing at the moment.
- **AJC** questioned the involvement with CCC and the University Club in regard a track at Fendalton Park. This is a cursory involvement only.
- Whether Working Group Bi-monthly reports would be more appropriate. After discussion it was agreed that some of these groups do require more support with work overload. The meeting then further discussed how to identify and the ways in which to support these groups and in fact what help is required and their key priorities. The Officials group was identified as being one of these particular groups and particularly with succession planning. **IT** to discuss with Brian/Ruth to ascertain what assistance is required for them to move forward and whether additional personnel is required. If so, advertise in next week's newsletter.

- **Coaches Pathway – Dion's report was circulated.**

- Questions were asked: from **VG** – what can an Athletics Canterbury Foundation Coach or Athletics Canterbury Consultant Generalist Coach do – what is the difference and why do they want to get to next level? The pathway was too narrow. Based on the information received I am reluctant to put money into this but happy to get it started once we have a clear understanding. Funding required perhaps in the way of sponsorship. **IT** and **AJC** will get together and make up something to get back to review and then send to this group before it goes back to the group with a week to think about it.
 - Identify and ask what they are aiming to achieve and how they want to go about it. Currently there are no ANZ courses planned for Christchurch. **IT** is to contact Hamish from ANZ and let him know that we are disappointed that there are no scheduled courses in the next couple of months in Canterbury. ANZ need to do something for us and if they don't, we need to do courses ourselves.
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Other business:

- Board Meeting Frequency – continue with bi-monthly Zoom and personal meetings. Meeting papers preferably a week prior to the meeting.
- Cross Country & Road – working through a number of events with the current Covid restrictions which may have a financial impact.
- **IT** – Sport NZ looking at current levels around sport and recreation and it may *be* that Level 2 numbers will be reduced from 100 to 50.

KEY actions summary:

- Next Agenda - Mid-South Canterbury Centre AGM.
- **DR** – Send Award Function Survey
- **AS & VG** – GM review once Covid restrictions lifted.
- **VG & PN** – liaise re finances
- **VG & PN** – Car lease v own
- **IT** – Contact Brian/Ruth re assistance for Officials

Meeting closed at 9.34pm

Next meeting: