
Present:

Andrew Stark (**AS**) – Chair, Avril Davies (**AD**), Daniel Reese (**DR**), Victor Gamperle (**VG**), Annette Campbell (**AJC**), Paul Nicholls (**PN**),

Apologies: Tom Houghton (**TH**), Ian Thomas (**IT**), **Absent:** Haidee Stratford (**HS**)

MEETING PURPOSE

This meeting covered:

- Providing an update on actions of the previous meeting
 - Our financial position
 - GM report
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Actions from the Minutes of the 26 August 2021

- Minutes of Meeting held 26 August approved.
- Track and Field – Verbal report – matters under control in the meantime.
- Bill Richards Marathon Trust

Moved: *“That the following trustees be appointed to the Bill Richards Marathon Trust for a term of three years: Kevin Jago, John McBrearty (Chair) – John Palmer, Robert Holland and Craig Motley”* **AJC/DR** Carried

- **AJC** to act as a Trustee until such time as an alternate female Trustee is appointed and **TH** will be part of this group as the Board representative.
- Trust Focus: Develop and implement a new plan to improve the standard of marathon running amongst registered runners in Canterbury.
- The Trust will present their plan to the Board for approval in due course.

- Club Presidents – Nothing further to report.
 - Children’s Programmes – Nothing further from ANZ on their approach– on going.
 - Rata Foundation – application for funding of \$60,000 approved.
 - Police Vetting – Needs to be followed up with Athletics NZ, i.e. as to who has been approved to date - officials, community volunteers and coaches. **AWS** to action.
 - Award Function Survey - Results indicated 58% would prefer informal type event, 21% formal, 11% suggested no food just socialise. More detail required as too vague, some breakdown of demographical roles required – officials, athletes, volunteers. Survey clearly showed venue must be changed. **GM** to action.
 - Car Lease – Discussed in committee.
 - General Manager’s Review – Discussed in committee.
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Correspondence

- ANZ Team Leaders Meeting – 16 September 2021- Minutes yet to be received.
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- **Finance Report**

- Budget – Running reasonably well to budget. Any questions raised were satisfactorily answered.
- Sponsorship - Need to investigate sponsorship methods who and where to apply. Question raised re sponsorship v grants and whether we should look at employing a specialist in this area. Discussion held and it was agreed that **PN**, **VG** and **AS** form a working group to develop a plan.
- Rabobank:

Moved: *“That Victor Gamperle, Paul Nicholls and Andrew Stark be approved as signatories of the Rabobank Account, and that all existing signatories be removed”*

AJC/DR. Carried

- **AS** had been in touch with Westpac to arrange for a credit card device for Track and Field. Prior to a letter being sent to Westpac the following motion was presented and approved:

Moved: *“Confirm the appointment of Daniel Reese & Victor Gamperle as Beneficial Owners and that Anna McNab, Craig Brown, Steffany Davis and Peter King be removed from the Westpac account and that Daniel Reese be given Online Banking Authority.”*

AS/DR Carried

- **General Manager's Report**

- Funding & Sponsorship – Work in progress.
- Marketing & Communication – Going well. Various events discussed and future events to be reviewed. Due to Covid restrictions although all events were adequately marketed, not all generated a return, e.g. the cancellation of the Crater Rim will impact on funds
- ☞ Reward Programme – Several athletes participated in 90% of all events, These people will be presented with participation awards. The Champions of the season have also been named.
- Athletes Pathways - George McNaughton and Will Little had been appointed as members and it was anticipated a couple more people would be joining the group. It was noted that the majority of track and field runners were from the MU18 and WU18 group as has been the case in the past.
- Registrations Reports – DR agreed to discuss the grading report with Chris Rowe with the aim of having it reflect current grades – U20, U18 etc.
- Coaches' Pathway – An in-depth discussion was held on the value and financial support required by the Board towards coaching and improvement of skills. **AJC** suggested that maybe **AS** should be attending Athletics NZ meeting with Dion Andrews and would email the outcome to Board members after the meeting.

Moved: *"The meeting agrees in principle to offer \$5,000 towards developing appropriate coaching modules that will complement the work being undertaken by Athletics NZ. Any such spending to be emailed and approved by Board members post the meeting with Athletics NZ"*

AJC/DR Carried

- Officials' Pathway –significant progress made on succession planning and development plans. Awaiting Cross Country report as to their needs re succession. AJC to follow up. Questions raised were satisfactorily answered by **PN**. Moved:
 - A. *"That a total of \$4,000 per annum be included in the 2021/22 budget to cover officials travelling to National Track and Field, National Secondary School Track & Field, National Road Champs, and National Cross Country Champs"* **AD/AJC Carried**
 - B. *That a total of \$2,000 per annum be included in the 2021/22 budget towards officials networking sessions"*. **AJC/PN Carried**

Other Business:

- Tu Manawa and the Wahine Journey
 - Successfully run during 2021 to encourage young women to become more involved with running. Disappointing that an application for funding in 2022 has been declined. Progressing an application to the Fast Fund so this programme can continue.
- **AS** reported that the Track and Field Opening Days meeting is to be held on 16 October – In light of Covid regulations, online entries only will be taken, with the senior interclub programme being split accordingly to keep numbers under the 100 requirement.

8.15pm – Meeting concluded with further discussions held in Committee. Board came out of Committee

Meeting finished 8:40pm

Date for next meeting: Thursday 28th October (Team video)

KEY actions summary:

- **PN, VG & AS** form working group re sponsorship/grants.
- **DR** – discuss grading report with Chris Rowe.
- **AJC** – prepare Fast fund application for Wahine Journey 2022
- **AS** – attend Athletics NZ Meeting and report on outcomes re financial input for coaching.
- **IT** – Car lease valuation, talk to Christchurch Nissan and pre-purchase inspection