



Athletics Canterbury Board – Minutes

27 October at 5.45pm

Present:

Andrew Stark (**AS**), Ian Thomas (**IT**), Victor Gamperle (**VG**), (Avril Davies (**AD**), Tim Jones (**TJ**), Katherine Ewer (**KE**), Tony Fallon (**TF**), Michael Henstock (**MH**), Eddie Cropley (**EC**)

Apologies: Paul Nicholls (**PN**),

General Managers Report – taken as read. The following points were highlighted.

- **IT** updated to say that the Press article surrounding the Andrew Maclennan scenario had been received well. He had received a call from a school mother expressing her appreciation to AC for taking the appropriate action.
 - The proposed Athletics Canterbury Structure was again discussed and agreed as per **IT** recommendation. It was important to note that everything should be related back to the Strategic Plan. The Code of Conduct required further work, then implemented as soon as possible.
 - **IT** reiterated comments at the last meeting that **EC** had been making significant progress in his fundraising role. **IT** and **EC** had recently attended a sports fundraising seminar with Barrer & Co. In light of points made at that meeting he recommended that the vision statement wording be changed from “To become the centre of excellence for athletics supporting everyone to reach their potential” to “To be a sport for everyone. Kia waiho hei hakinakina mot e katoa”. **MH** suggested we approach Te Reo Maori organisation gifting process. **MH** to follow up.
 - Progress is being made on NZSSAA work after CCC had concerns around getting required information for the event permit in on time. **IT** and **AS** have offered their support to LOC chair John Gamblin.
-

Fundraiser Manager’s Report - – taken as read. The following points were highlighted.

- Funding had been secured to date totals: Approx \$25,000.
- Sponsorship secured to date totals: Approx \$3,000.
- Attended various meeting to establish the aspects and needs of events and to identify funding opportunities.
- Contacted clubs to advise potential areas/trusts which were in their realm for sponsorship applications. It was noted that in some cases, eg Working Men’s Clubs, where support was localised it meant that clubs were eligible for sponsorship but AC were not.
- It was **moved**: That Athletics Canterbury applies to the following:
 - Aotearoa Gaming Trust for \$10,000.00 to contribute towards the salary of the Fundraising and Sponsorship Manager
 - Lion Foundation for \$10,000.00 to contribute towards the salary of the General Manager
 - Air Rescue Services for \$15,000.00 to contribute towards the salary of the Fundraising and Sponsorship Manager
 - Rata Foundation for \$18,000.00 to contribute towards the salary of the General Manager and Fundraising and Sponsorship Manager.

AS/AD Carried

Finance Report:

- In similar position to 2022 with a profit of approximately \$44,000 recorded.
- Registration money, grants and a share of the Loburn 68 profits in and would be redistributed at a later date.
- Point of note to look at funding for engraving costs next year.

General Business

• Registrations Secretary Report

- Slight increase in numbers with registrations being capped by two clubs, and although it was offset by a small decrease elsewhere, the increase was being seen further afield than Christchurch only.
- Discussion re clubs, teacher, school involvement. Suggestion for printed brochures with contact details of local clubs as hand outs at local school events, perhaps provided through sponsorship.
- **IT** to talk to other sports e.g. rugby and athletics, eg how to increase speed through appropriate training sessions.

- **Licence to Occupy NPW**
 - **KW** confirmed that she had reviewed the Memorandum of Understanding and confirmed that this was not a legal document, and purely confirmation of an agreement between the Christchurch City Council and AC, with no legal boundaries. After discussion it was agreed that before taking the matter any further, **AS** research records to establish whether there was a legal and binding agreement between CCC and AC which would also include hire and associated costs.
- **Loburn 68** – Debrief meeting held with positive feedback and points noted for improvement/changes for 2024. The “thank you” letterbox drop around the course had been appreciated. Thanks went to **VG** for this initiative.
- **Discussion** – Ian to try and find changes to the National Road Championships. Will send to everyone. Returned by 8 December for discussion at ANZ lunch.

Correspondence

- **LOC Make Up** – Suitable personnel had been identified and **IT** would make recommendations to National Secondary Schools after Christmas. IT will ensure suitable setup of local personel on LOC here. *Brian Theobald spent a week in Wellington getting everything ready but it was too much for one person. So we need to ensure suitable people are aware of their roles and tasks on LOC.*
- **Athletics NZ Centres Leader’s Meeting** – quarterly on-line meeting to be held early November. **MH** agreed to attend.

Minutes of Previous Meeting – taken as read

- **Matters Arising**
 - **Personal Liability, ANZ** – **KE** noted that there was Board Members individual criteria required prior to submitting the Amicus personal liability insurance forms. She would forward to each member for completion and return to her asap.

Meeting Closed: 8pm

Date for next meeting: TBA

We confirm the Minutes are a true and correct record of this meeting.

Signed: Andrew Stark – Board Chair _____ Date: _____

Signed: Ian Thomas – GM _____ Date: _____

Points for Action:

- MH** – Te Reo Maori name gifting
- KE** – Insurance form to committee
- AS** – NPW/CCC Legal Agreement to Occupy
- MH** - Athletics NZ Centres Leader’s Meeting