



---

**Athletics Canterbury Board – Minutes**  
**12 December 2023 at 6 pm**  
**12 Hillcrest Road, Christchurch**

---

**Present:**

Andrew Stark **(AS)**, Ian Thomas **(IT)**, Victor Gamperle **(VG)**, (Avril Davies **(AD)**, Tim Jones **(TJ)**, Katherine Ewer **(KE)**, Tony Fallon **(TF)**, Michael Henstock **(MH)**, Eddie Cropley **(EC)**

**Apologies:** Paul Nicholls **(PN)**,

---

**General Manager’s Report** – taken as read. The following points were highlighted.

- **IT** – previously circulated an example Work Plan which used the traffic light colour system to determine progress on various initiatives and outcomes. It was agreed to continue with this format.
  - **IT** had attended a meeting that day and had been involved in previous conversations regarding the possibility of hosting the World Para Olympics in 2026. **IT** explained the various aspects, funding, expectations etc and so far this was looking very positive. More detailed documentation would be available for perusal in the New Year, prior to formalising the agreement in February/March.
  - **Golf Day** – Plans progressing well. Board members requested to circulate Golf Day information/flyers in the hope of securing further sponsorship.
  - As highlighted in the October minutes Eddie was doing well and had already secured \$32,000 in funding and was exploring further avenues i.e., bequests, business giving etc.
- 

**Fundraiser Manager’s Report** - – taken as read. The following points were highlighted.

- **EC** – schedule of funding applications and outcomes had been previously circulated. Several applications had already been approved with sponsorship of over \$11,000 received to date. The Elms Hotel had approved sponsorship of \$8,280 for now, towards NZ Masters Accommodation and fence signage. It was hoped that they would continue to work with us to the future.
- **EC** pointed out that it was important to be cautious in the first instance with approaching prospective sponsors, as it was in our best interest to start small. Nevertheless, it was noted funding and sponsorship received to date was significant and to his credit. **EC** was congratulated on his achievements.

**EC/AD Carried**

---

**Financial Report:**

- Profit & Loss account showed a significant increase on last year. This included an increase of \$18,000 in registration fees.
  - Pleasing to note grants were ahead despite the loss of the Rata Foundation grant in the previous year.
  - Income was consistent from previous years. although legal fees were up, expenses in the way of marketing and insurance were down.
  - The Balance Sheet showed an increase of \$40,000 on last year but this included a figure outstanding to South Canterbury which is being held on their behalf.
- 

**General Business**

- Licence to Occupy NPW – Due to his busy schedule Andrew Rutledge (Head of Parks), CCC, had been unavailable for discussions. It was hoped that he would be available in the New Year – ongoing.
  - Distribution of surplus funds received from National Events. After discussions, it was agreed that any surplus received will be retained by the Centre for development and investment in the sport.
- 

**Minutes of Previous Meeting** – taken as read.

- **Matters Arising**
    - **Personal Liability, ANZ** – Ongoing
-

---

As this was the last meeting of the 2023 year, **AS** thanked the board members for their work, support and ongoing loyalty to the sport.

**Meeting Closed:** 8.15pm

**Date for next meeting:** TBA

**We confirm the Minutes are a true and correct record of this meeting.**

Signed: Andrew Stark – Board Chair \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Ian Thomas – GM \_\_\_\_\_ Date: \_\_\_\_\_

**Points for Action:**

**MH** – Te Reo Maori name gifting – FROM LAST MEETING

**KE** – Amicus Insurance form - three board members to return

**AS** – NPW/CCC Legal Agreement to Occupy

**MH** - Athletics NZ Centres Leader’s Meeting – FROM LAST MEETING