



## Athletics Canterbury Board – Minutes

24 April 2024 at 7.30 pm

### Via Teams

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#### Present:

Andrew Stark (**AS**), Ian Thomas (**IT**), Victor Gamperle (**VG**), Paul Nicholls (**PN**), Eddie Cropley (**EC**) Michael Henstock (**MH**), Katherine Ewer (**KE**), Tim Jones (**TJ**), Tony Fallon (**TF**)

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#### General Manager's Report – taken as read. The following points were highlighted.

- Partnership & Activation Manager role at NPW: The contract through Sport Canterbury is coming to end in September. CCC have advised that a new role will be introduced, staffed by CCC.
- Indoor Throws Facility: **IT** has been asked to look into managing this on behalf of Athletics NZ HP. **PN** wants to ensure that we are not up for increased liability and all risk and costs to stay with Athletics NZ.
- Youth Development framework is being put together and as advised through Eddie's report, Habit Health have come on board as a sponsor in this area.
- Submission to the LTP has been done.
- Fundraising & Sponsorship Manager report taken as read.
- With the following resolutions needed:-
  - Aotearoa Gaming Trust for funding to contribute to the cost of purchasing pole vault mats cover for the amount of \$5,000.00
  - New Zealand Community Trust for funding to contribute to the General Managers salary for the amount of \$30,000.00
  - The Lion Foundation for funding to contribute to the General Managers salary for the amount of \$10,000.00
  - TABNZ for funding to contribute to the purchase of a Leica Viva TS13 Automated Total Station for measuring the distances for all throwing events for the amount of \$5,000.00
  - Kiwi Gaming Foundation for funding to purchase medals and hire toilets for the Loburn 68 Road Relay event for the amount of \$2,348.00

**AS/VG Carried**

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#### Financial Report: - previously circulated. The following points were highlighted.

- **VG** – The profit and loss account is looking healthy and that we are in the normal position we expect at this stage of the year.
- Registration fees are coming in but, with rolling 12 month might take a little longer than in previous years to see the money.
- Profit made from NZ Secondary Schools and Golf Day, along with equipment donated to the centre.
- Fundraising target for this financial year is set at \$180,000.
- Need to continue to work on funding and sponsorship, along with now focusing on medium / long term plans of the fundraising strategy plan.

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#### General Business:

- AGM date is set for Wednesday 24<sup>th</sup> July. Venue tbc
- **AS** and **VG** to talk with Tracey (Reviewer) to ensure that all is completed for review purposes.
- Open to the idea of having an intern board member, as we have done in the past. This will need to be communicated to the community.
- **AS** is attending Athletics New Zealand Centre Leader's hui in early May, in Rotorua.
- Potential of T&F national events dates changing for next season (24/25). **AS** to discuss this point at hui, along with the value of Athletics New Zealand membership to our members.
- Team from Crater Rim has caught up with **AS & IT**, and conversation have been initially discussed around sanction fee and whether it can be repackaged depending on what services we can offer the events. **IT** to follow up.
- Date for Next Meeting: would be held on Thursday 23 May 2024, at Nga Puna Wai.

#### Points for Action:

- **KE** – follow up on liability Insurance
  - **IT** – follow up with Eddie on funding strategy medium and long term goals
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- **VG** – finalise budgets
  - **IT** – report back on Indoor Throws facility plan
  - **AS** – circulate date of AGM to members.
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**Meeting Closed:** 9.12 pm

**Date for next meetings**            **Thursday 23 May (Nga Puna Wai)**

**We confirm the Minutes are a true and correct record of this meeting.**

Signed: Andrew Stark – Board Chair \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Ian Thomas – GM \_\_\_\_\_ Date: \_\_\_\_\_