



Athletics Canterbury Board – Minutes

22 May 2025 at 5.45 pm

Nga Puna Wai

Present:

Andrew Stark **(AS)** President), Averil Davies **(AD)**, Tim Jones **(TJ)**, Paul Nicholls **(PN)**, Victor Gamperle **(VG)** Via Teams
Michael Henstock **(MH)**, Ian Thomas **(IT)**, Tony Fallon **(TF)** part meeting

Minutes of Previous Meeting:

- Taken as read and approved.
- Canterbury Children's Athletics Association – **VG & AD** had a successful meeting. **AD** or **TJ** to represent AC at future CCAA meetings.

General Manager's Report – previously circulated. The following points were discussed:

- New Board Members – positions advertised via various channels. Interview panel agreed as **TF, VG**, and Annette Purvis. Selected applicants to then meet with **IT** on an informal basis.
AS pointed out that as part of the new Incorporated Societies Act at least half the board members need to be registered with Athletics Canterbury.
- Sport Development Role – Proposed Job Description previously circulated. Lengthy discussions regarding the requirements and financial viability of such a role. **It was moved:**
"That the Board agrees to employ a Sport Development Officer for a fixed term of two years" VG/AS Carried
- Fundraising Role – Report update to 19 May 2025 received.
- Nga Puna Wai Track Replacement - CCC have put funds aside in preparation for the proposed track replacement in 2028. This would be on a like for like basis. Should a different surface or additional adjustments be required, it would be the financial responsibility of AC. After a discussion it was agreed that **IT** liaise with members of the Track & Field Committee to ascertain their future requirements. Recommendations completed by March 2026.

Financial Report – previously circulated.

- Approved with no further discussion required.
- Capital Asset Request – Chip Timing System. A comprehensive report had been received from John Gamblin. The current system was becoming outdated and overdue for replacement being approximately 25 years old. The cost is approximately \$28.5k. After discussion - **It was moved:**
"That we apply for funding from various funders to purchase a new chip timing system" VG/AD Carried
- Computers/Laptops – **MH** agreed to explore alternate options re: acquiring these items.

General Business:

- Centre Leaders Meeting – 11-page document previously circulated. **AS** outlined the outcomes of the meeting.
 - AGM – preparations progressing well. Venue yet to be finalised.
 - AC Constitution – Sport NZ, Athletics NZ and lawyers have been preparing constitutional templates for clubs and centres. **AS & TF** attended a Team Meeting on 19th which allowed Centre Leaders to discuss the Centre template. The advice from Athletics NZ is that there are still issues to sort out, therefore it was unlikely that a draft template would be available for the AGM. It will require a SGM to approve new constitution, prior to be uploaded by April 2026.
 - Athletics Canterbury Awards Function – May event was postponed due to State of Emergency in Christchurch. New date 18 June 2025. **AD** required help for refreshments etc.
-
- Next Board Meeting – Thursday 26 June 2025 via Teams

Meeting Closed: 8.20 pm

Points for Action:

- IT** – work with Track & Field re track replacement
- IT/EC** - funding re chip timing system
- MH** – computers/laptops
- AS** – venue for AGM
- All** – assistance at Sports awards