



## Athletics Canterbury Board – Minutes

26 June 2025 at 8.00 pm

Via Teams

---

### Present:

Andrew Stark (**AS**) President), Avril Davies (**AD**), Tim Jones (**TJ**), Paul Nicholls (**PN**), Victor Gamperle (**VG**)  
Michael Henstock (**MH**), Ian Thomas (**IT**), Tony Fallon (**TF**)

**Apologies:** Katherine Ewer

---

### Minutes of Previous Meeting:

- Taken as read and approved.
- AC Constitution – draft template received; yet to be reviewed. Final draft to be circulated within the Board for any further considerations with the aim being to promote at the AGM.

---

### General Manager's Report – previously circulated. The following points were discussed:

- New Board Members – Advertisement to close the following day with four applications received to date. **AS, VG, TF & IT** to identify and meet potential candidates. Suggest discussing with Annette Purvis (Leadership & Sports Governance) prior to making final appointment.
- Sport Development Role – Advertised and a promising number of applications received. Five identified for short list. Four interviewed and final one would be interviewed the next day. Work in progress.

---

### Financial Report – previously circulated.

- Approved with no further discussion required.
- The draft annual report was underway and had been sent to the reviewer.
- 2026 Budget – work in process for presentation at next Board meeting.
- Computers/Laptops – **MH** has secured 8 laptops to date.
- **VG** tabled the following resolution for funding applications to be submitted to;
  - Mainland Foundation for the following purpose; to contribute to the costs of Track & Field hire at Nga Puna Wai athletics facility for our Summer Interclub Competition October – December 2025, and to contribute to the costs of First Aid Training for 14 volunteers and officials.  
For the amount of \$7,191.30 excl. GST
- **VG** moved this resolutions be accepted seconded by **TF**

---

### General Business:

- AGM – preparations progressing well. A large room at the Elms Hotel had been booked.
- Athletics Canterbury Awards – Successful event with guest speaker, Hamish Kerrr, being a highlight. **AD** would be stepping down from her role on the Board but expressed interest in continuing to organise this event. A suggestion was made that rather than charge a ticket fee, the Board hire a venue and provide food with the athletes paying for their own drinks.
- Andrew McLennan Trespass Notice – expires in late September 2025. Short discussion to be continued at August meeting.
- Cross Country & Road – **MH** pointed out that the “Finish” sign was looking very outdated and that the trailer needed a tidy up or repaint, to present a more professional image. This would be a job for the summer months perhaps finding a sponsor. ANZ were exploring an inflatable finish sign.

- 
- Next Board Meeting – Thursday 28 August 2025

Meeting Closed at 9.35 pm

---

### Points for Action:

- IT** – Discuss potential new board members with Annette Purvis
- MH** – Explore possible sponsors for trailer repaint

**Agenda** point for August  
– Strategic Plan

**We confirm that the Minutes are a true and correct record of this meeting.**

Signed: Andrew Stark – Board Chair



Date: 16 July 2025

Signed: Tony Fallon – Board Secretary

Date: \_\_\_\_\_

DRAFT