



## Athletics Canterbury Board – Minutes

04 March 2025 at 7:30 p.m.

Online via Zoom

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### Present:

Andrew Stark – Board Chair (**AS**), Ian Thomas – GM (**IT**), Victor Gamperle (**VG**), Averil Davies (**AD**), Tim Jones (**TJ**), Tony Fallon (**TF**), Paul Nicholls (**PN**), Jo O’Sullivan (**JOS**), Michael Henstock (**MH**)

**Apologies:** Katherine Ewer (**KE**)

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### Minutes of Previous Meeting:

Minutes of the meeting of 27<sup>th</sup> January 2025 - Received with thanks

- No matters arising

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**General Manager’s Report** - Taken as read. The following points were highlighted:

### Strategic Updates:

- Meeting with Sport Canterbury's CEO, Julyan Fallon held to discuss strategy and potential projects.
- A discussion paper about the partnerships between AC and other organisations in the sport will be prepared for the March meeting.
- A review of the ITM will be undertaken in the coming weeks as all parties reflect on the event and how it can be best supported in the future.

### Operational Updates:

- School participation numbers remain consistent, with some growth noted.
- The Golf Day event is gaining traction, but more team entries are needed.
- A new CRM system (HubSpot) for sponsorships, donations, and funding activities will be rolled out in March. **TJ** provided a quick overview of the functionality.
- Four significant medical incidents occurred at the track recently, requiring ambulance services.
- A planting plan for trees and hedges, costing \$30,000, has been agreed upon with CCC.
- The track is experiencing bubbling issues in Lane 1. Discussions are underway with CCC to address potential early track replacement.

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**Financial Report:** - previously circulated. **VG** highlighted the following points.

- **VG** noted the reduction in registrations taking effect on the accounts. Particularly, the knock-on effects of a reduction in race registration revenue as a result.
- No national road relays and a reduction in track hire and subsequent payments are having an effect this year.
- Balance Sheet was noted as being strong
- Appears we are on track to break even by year end, we shall review this as the year progresses.
- **VG** asked for feedback on any of the reports and is keen to tailor the content if it is required.
- The Board thanked **VG** for his detailed reports.

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### Correspondence:

- Athletics NZ Centre Leaders - General updates given, no substantive updates

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### General Business:

- **TF** Raised that he would like to discuss trail running and the potential role or not of AC in expanding this in a future meeting. This was held over to a future meeting.

### Points for Action:

- **IT** – Development officer role
- **IT** – Discussion paper
- **TF** – Trail Running

Next Board Meeting – 27<sup>th</sup> March at NPW

Meeting Closed: 8.35 pm

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