

Present:

Andrew Stark – Board Chair (**AS**), Ian Thomas – GM (**IT**), Victor Gamperle (**VG**), Averil Davies (**AD**), Michael Henstock (**MH**), Tim Jones (**TJ**), Tony Fallon (**TF**), Paul Nicholls (**PN**), Katherine Ewer (**KE**),

Apologies: Michael Henstock (**MH**) – Departing at 8:10pm

Minutes of Previous Meeting: Received with thanks

- Provision of access to Game Day to TF – Carried over
- Advise **TF** of the Oceania participants – Carried over
- Microsoft proposal – Dealt with and closed
- AS having spoken to all board members, confirmed he had spoken to potential new board member who was keen to proceed.

Urgent Business:

- **AS** moved from the Chair the desire to alter the agenda to address important issues with the full board present, there being no objections the motion was granted.
- AS took a motion from the Chair to discuss a sensitive matter regarding alleged inappropriate conduct, there being no objections the motion was granted, and the Board was placed in committee at 7:35. The board was raised out of committee at 8:08. AS & KE to further support on behalf of the board.
- Co-option of a new board member to support chair succession was briefly discussed.
MOTION: “That this board seeks to co-opt Jo O’Sullivan to be a member of the board from October 2024 meeting onwards” Moved **PN**, Seconded **TF**. Motion **Carried**.
- **AS** thanked **MH** for his attendance and he departed the meeting at 8:10.

General Manager’s Report - Taken as read. The following points were highlighted:

- The Microsoft licencing change has now been completed and **IT** advised that people expect to see the change of access off an AC email address in the coming weeks. Only key personnel and board members have retained their AC addresses for operational reasons and the charges were more manageable.
- **By Laws** – To ease understanding it was requested IT mark up a copy of the By Laws and circulate on his return.
- **Fundraising report** - Noted with thanks. New process underway for signoff of grant reports.
- **MOTION:** “That this board submit funding applications to the following Gaming Trusts:

Youthtown Trust Inc.

Purpose: To cover the costs of installation of marquees and temporary fencing required for hosting the South Island Colgate Games being held at Nga Puna Wai on the 17th-19th January 2025.

Cost: \$4,999.96 Ex. GST

Trillian Trust

Purpose: To cover the costs of parking warden services required for the South Island Colgate Games being held at Nga Puna Wai on the 17th-19th January 2025.

Cost: \$5,521.74 Ex. GST

Pelorus Trust

Purpose: To cover the costs of installation of marquees and temporary fencing required for hosting the South Island Colgate Games being held at Nga Puna Wai on the 17th-19th January 2025.

Cost: \$4,999.96 Ex. GST

Air Rescue Services Ltd

Purpose: To cover the costs of parking warden services required for the South Island Colgate Games being held at Nga Puna Wai on the 17th-19th January 2025.

Cost: \$5,521.74 Ex. GST”

Moved by **TF** & Seconded by **KE**. Motion **Carried**.

- Wednesday School Sports – **IT** reported 15 schools had expressed interest and due diligence was underway on the logistics of how it would work.

Financial Report: - previously circulated. **VG** highlighted the following points.

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- **VG** noted the reduction in registrations taking effect on the accounts. Particularly, the knock-on effects of a reduction in race registration revenue. Potential to have summer registrations come in but unlikely to rebound to expected level.
 - Balance Sheet was noted as being strong
 - The Board thanked **VG** for his detailed reports.
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Correspondence:

- Athletics NZ AGM booklet - To be circulated, **AS** attending meeting.
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General Business:

- **PN** suggested the creation of a board workplan to cater for regular tasks, policy administration and general strategic deep dives.
 - Board Secretary discussion – **TF** asked for suggestions or requests to go to Board Secretary email
 - Chairing future meetings – **AS** asked for support in busy summer season ahead – Roster to be created
 - Martin Scott new chair of T&F. New chair for the XC&R being sought.
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- Next Board Meeting - Thursday 24 October – Nga Puna Wai

Meeting Closed: 8.56 pm

Points for Action:

- **AS** – provide **TF** with access to Game Day
- **IT** – advise **TF** Oceania participants
- **IT** – Markup and circulate bylaws
- **AS/TF/IT** – Creation of a board workplan calendar
- **IT** – Circulate AGM Booklet